



CATEGORY: Most Innovative Property Management Program

Criteria: This category recognizes property management plans that took place in 2011 and relate to a specific building, a group of buildings or a portfolio. The program should progress the property's performance and landlord-tenant relations, producing financial benefits for the landlord and improving client satisfaction.

Entries Due: March 30

Entry Form Instructions

Submit materials in a 9-in. by 12-in. binder.

- Completed entry form (this sheet) with narrative attached
- Any supporting materials demonstrating accomplishments
- Payment

Now you can submit payment and/or materials online!

Simply log on to CPE's submission manager at
<http://cpexecutive.submishmash.com/submit>

Entry Fees

☐ \$325 (first entry)

☐ \$265 (each subsequent entry)

Total number of entries # _____

Total payment \$ _____

(Make checks payable to Commercial Property Executive.)

Contact Name: _____

Contact email: _____

Contact telephone: _____

Name of company(ies) to be considered for the award: _____

Name of building or portfolio will be listed on the award. Please list the names and company affiliations of all team members to be included in award materials: _____

Mailing Instructions

Mailed materials must be postmarked by March 30. Send to:

Suzann Silverman, Editorial Director
Commercial Property Executive
370 Lexington Ave., Suite 2100
New York, NY 10017

If you have questions, email ssilverman@cpexecutive.com.

Tell us about yourself:

(complete in full, attaching extra pages if needed)

Name of property management company: _____

Name of property owner(s): _____

Regional location(s) of property or portfolio: _____

Key executives managing the property: _____

Property/portfolio is managed by the:

☐ owner

☐ third-party manager

Total number of properties in the portfolio: _____

Regional location(s) of the property or portfolio: _____

Retention/renewal rate: _____

Number of tenants in the property or portfolio: _____

Occupancy rate: _____

Rental rate range: _____

Revenue per sq. foot or unit: _____

Property type(s) (please provide percentages): _____

Tell us about your accomplishment:

On a separate sheet of paper, provide 250-500 words (bullet points are fine) describing the property management program and how it has benefited the property, landlord and tenants. Include specifics on the most important aspects of the program, changes made last year, cost savings as well as information on how the results have been measured. Please attach supporting materials as needed.